



**Assistant Chaplain  
12-month Maternity Leave Contract  
0.6FTE, commencing Term 3, 2021**

Established in 1998, Penrith Anglican College is a Christ-centred community that exists to serve and glorify Christ by equipping students for His world. Throughout its history, the College has established itself as a place of academic rigour and care, producing graduates who reflect the College's values of compassion, integrity, courage, humility and perseverance.

**Role Summary**

Working closely with the College Chaplain, the Assistant Chaplain is responsible for promoting the College's Christian ethos, playing a critical role in supporting the College's mission to foster community members who are committed to serving Christ.

The Assistant Chaplain is also responsible for providing Christian teaching, engaging in Christian ministry and discipleship and working closely with students, staff, parents and the wider College community.

**Reporting**

This role reports to the College Chaplain.

**Key Responsibilities**

- Teach Christian Living classes in both Primary and Secondary school.
- Assist with shaping the College's Christian mission by contributing to the development of the Christian Living programs.
- Assist in providing pastoral support to staff, students, parents, local church leaders and the wider school community.
- Minister to staff and students through leading Chapel and Staff Devotions and also working with the College Chaplain to coordinate Christian groups and bible studies at the College.
- Take particular responsibility for the planning and delivery of Primary Chapel services.
- Organise and coordinate visits from local churches to assist in deepening ministry connections between our communities.
- Demonstrate the ability to collaborate and work effectively within a team.
- Demonstrate responsiveness in all communications with parents about their child's learning and wellbeing.
- Support and promote the College's pastoral care and wellbeing programs, diverse co-curricular program and extra-curricular events such as camps and excursions.
- Respectfully report on student wellbeing, progress and achievements, making use of accurate and reliable records.
- Critically engage in professional learning to update knowledge and practice.
- Regularly attend meetings, parent-teacher interviews and playground duties as required.
- Demonstrate ongoing practice that meets the Australian Professional Standards of Teachers.
- Undertake any other duties as directed by the College Chaplain or Principal.

The incumbent must:

- Have a personal commitment to the Lord Jesus Christ and regularly attend at a Christian church.
- Accept Penrith Anglican College's Statement of Faith and live a lifestyle consistent with this.
- Be an excellent classroom practitioner.

The incumbent must also:

- Be accredited with the NSW Education Standards Authority (NESA).
- Have a teaching degree (Primary or Secondary) from a recognised tertiary institution.
- Tertiary training in Theology would be desirable.
- Have a valid WWCC number.

### **Teaching Load and Remuneration**

The teaching load will be determined annually by the Principal in consultation with the appointee and will reflect the role's learning, well-being, cultural, community, and administrative responsibilities.

Remuneration, duties and conditions will be as per the *Independent Schools NSW/ACT Standards Model (Teachers) Multi-Enterprise Agreement 2017* (or as revised).

### **Application Process**

Interested applicants should submit the following:

- A completed [Application for Employment as a Teacher](#) form;
- A signed Penrith Anglican College [Statement of Faith](#);
- A cover letter addressing Key Responsibilities and Selection Criteria (no more than two pages);
- A Curriculum Vitae;
- Three Referees, one of whom should be your Church Minister or Pastor;
- Copies of qualifications;
- '100 Point' proof of identity (e.g. Driver's Licence, Medicare card, birth certificate, passport); and
- Current Working with Children Check Number for paid work.

Penrith Anglican College complies with the requirements of the *Child Protection (Working with Children) Act 2012*.

Interested applicants are encouraged to apply early as we may commence the interview process before the closing date. Applications will close when a suitable candidate is found. Penrith Anglican College reserves the right to make an appointment by invitation.

Applications should be addressed to:

Mrs Felicity Grima

Principal

[applications@penrith.nsw.edu.au](mailto:applications@penrith.nsw.edu.au)

Applications close Tuesday 23 March 2021 at 9.00am.